

# DIOCESE OF ELY

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## SAFEGUARDING NEWSLETTER

APRIL 2025

### Safeguarding Department

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[www.elydiocese.org/safeguarding](http://www.elydiocese.org/safeguarding)



The Church of England  
Diocese of Ely

# Diocese of Ely Safeguarding Newsletter

## Welcome to the Diocese of Ely Safeguarding Newsletter.

A quarterly publication produced by the Diocese of Ely Safeguarding Department to help advise and guide our parishes and church leaders on a range of safeguarding related matters.

Remember, you can contact the team and find a range of supporting materials on the [Diocese of Ely Safeguarding pages of the website by clicking here.](#)

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### PSO meeting and Speaker 23 April 2025

The next PSO meeting will be held via Zoom at 10am on 23 April. We again are lucky enough to have an outside speaker joining us. Christine Jones is the Learning and Development Manager for Safeguarding Adults, Cambridgeshire County Council. One of her main responsibilities is to ensure our Social Work practitioners are supported to carry out efficient and effective section 42 enquiries using the legislative, statutory and local guidance guidelines.

Christine will give a short talk around exploring confidential information sharing, the importance of consent and what this means in relation to safeguarding adults, capacity, defining when an

adult would be deemed an adult without care and support needs and what would be Cambridgeshire County Council Adult Social Care, responsibilities would be in these situations.

### New Member of the Safeguarding Team

We are very pleased to be able to welcome Jacqueline Jugg to our Team and will let her introduce herself to you.



*"I joined the team as an Assistant Diocesan Safeguarding Advisor on 5th March 2025. My working hours are Wednesdays, Thursdays, and Fridays from 9 am to 5 pm. I am a retired Cambridgeshire Police Detective, having retired in March 2020 after 30 years of service. Throughout my career, I specialised in safeguarding roles, including investigating allegations of child abuse, serious sexual offences, and the protection of vulnerable adults. I also hold a Police Trainers Certificate and spent five years training officers in these areas, as well as interviewing vulnerable victims and witnesses and performing family liaison roles. I concluded my service by managing registered sex offenders in the community. After retiring, I*

*worked on a self-employed basis for Embrace Child Victims of Crime, a national charity based in Peterborough. At Embrace, I developed and delivered safeguarding training and served as one of three designated safeguarding officers”*

## **Evensong and Bishop's Garden Party 11 June 2025**

We look forward to seeing you at this year's garden party for Parish Safeguarding Officers and their guests. The Garden Party will be held in the Bishop of Ely's Garden following the Evensong service on Wednesday, 11 June at 5:30 pm. If you haven't already replied to the invitation, please do so as soon as possible for catering purposes.



This year, access to the garden will be from the south side of the Cathedral via the Rose Garden Gate, as the Bishop's House is undergoing significant building work. There will be no access from the Gallery, nor will there be

any parking facilities. For those with restricted mobility, please make prior arrangements with the Bishop's office to secure parking through the cathedral.

## **Duty Phone, Parish Website and Notice Board Posters**

Please check that your parish website and noticeboard posters display the correct information for raising safeguarding concerns or making referrals to the Safeguarding Team. We have noticed that some websites list either Sarah King or Rebecca Boswell's emails and telephone numbers. Please note that Sarah does not handle this area of work, and Rebecca no longer works for the diocese. The following text can be used on your websites:

## **Making Safeguarding Referrals**

Please call the Safeguarding Duty Messaging Service: 01353 652747

- When making a referral by calling the Safeguarding Duty Messaging Service, please leave a message with your name, telephone number, and a brief explanation of the reason for your call. The team member on duty will be alerted to your message and will call you back to discuss your safeguarding referral, offering professional advice and support, and together with you, agree on a plan to manage the next steps.
- In a safeguarding emergency, please contact the Police on 999.
- Out of hours: To report a safeguarding concern when the Diocesan Office is closed, or when Diocesan Safeguarding Team members are unavailable, you can call the Safeguarding Duty Telephone Number: 01353 652747, which will forward your call to our partners at the 'thirtyone:eight' Helpline. Let them know that you are calling from the Diocese of Ely. (Please note that the Helpline is not available between Midnight and 7:00 am.)

Your notice board posters should only display the Duty phone number rather than individual Safeguarding Team members. The Promoting a Safer Church poster already has this number printed on it. We can send copies of this poster to you if you need to update it.

Please note that Rebecca's email address has now been closed, so please do not use it in the future as you risk your email not being answered.

## **New PCC Members**

With APCMs and elections for PCC members happening around this time of year, it would be very useful to show the [Charity Commission](https://www.charitycommission.gov.uk/)

[Safeguarding Video](#) to help new and existing PCC members understand their safeguarding responsibilities as Trustees of a charity.

## Safeguarding Drop-in Sessions

From the end of May, we will be holding Drop-in sessions every other month. However, please be assured that if you have any queries (other than safeguarding concerns), you can contact the Safeguarding Team at any time. You do not need to wait until the Drop-in session or PSO meetings. You can find our contact details on our website under "[Contact the Team.](#)"

## Parish Safeguarding Dashboards and Hubs



On 1st May, Clearly Simpler will be activating the light for the Raising Awareness of Domestic Abuse module to reflect the

requirements for anyone (volunteers and employees) working with children, young people, or vulnerable adults, including Bishops Visitors and Pastoral Visitors, to complete this module.

### Dashboard Survey

Clearly Simpler is always looking for ways to improve the Dashboard and Hub to make safeguarding administration simpler for everyone. In May, Clearly Simpler will be sending out a survey for completion by PSOs to help them make further improvements and

address any issues highlighted in your responses.

## Training – Accessing the portal and Training for PSOs

It has come to our attention that some people have struggled to access the dates and pre-course work for the Leadership modules. The Leadership modules dates, booking information and course work is now all administered via the Church of England Safeguarding Training Portal.



Welcome to the Church of England National Safeguarding Team's online learning portal.

To help people navigate the system we have created an [information page providing a step by step guide for using the system](#). If anyone continues to have logging in issue they need to contact the Training Portal helpdesk via the following e-mail address [elearning@mail.safeguardingtraining.cofeportal.org](mailto:elearning@mail.safeguardingtraining.cofeportal.org).

### Training requirements for Parish Safeguarding Officers.

We kindly request all Parish Safeguarding Officers (PSOs) to ensure their training is up to date. We deeply appreciate the significant role that Safeguarding Officers play in their parishes and are grateful for their dedication. To effectively encourage volunteers to complete the necessary training for their roles, it is crucial that PSOs themselves demonstrate a commitment to maintaining current training standards.



## Contact the Team

### Safeguarding Cases and Incidents

HEAD OF SAFEGUARDING - VACANT

ASSISTANT DIOCESAN  
SAFEGUARDING ADVISER

Sharon Gage (part-time),

Email: [sharon.gage@elydiocese.org](mailto:sharon.gage@elydiocese.org),

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Hours of work 9.30am -2.30pm Monday to  
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ASSISTANT DIOCESAN  
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Lisa Pearson (part-time),

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Hours of work 9am-5pm Monday, Tuesday,  
Wednesday and Friday

ASSISTANT DIOCESAN  
SAFEGUARDING ADVISER

Jacqueline Jugg (part-time),

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Telephone number: 01353 652731,

Mobile Number: 07946 222115

Hours of work 9.00am -5pm Wednesday,  
Thursday and Friday

### Training, Criminal Record Checks (DBS) and Parish Safeguarding Officer Support

DIOCESAN SAFEGUARDING OFFICER

Sarah King,

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SAFEGUARDING ADMINISTRATIVE  
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Jackie Williamson (part-time),

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SAFEGUARDING ADMINISTRATIVE  
SUPPORT - TRAINING

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