



Appendix D: Booking Clause for Commissioned Photographers

The following wording is available for consideration when commissioning photographers to ensure GDPR responsibilities are met.

Suggested clause (for use in booking emails or agreements):

By accepting this commission, you acknowledge that you are acting on behalf of the Ely Diocesan Board of Finance (EDBF) as a data processor. You agree to follow the instructions of EDBF, capture images in a lawful and respectful manner, and securely transfer all images to the EDBF. You must not retain, reuse, publish, or distribute any images taken under this arrangement without prior written permission from the EDBF.