



## CHILDREN'S AND FAMILIES MISSIONER (Huntingdon) Further Particulars and Role Description

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| <b>Job Title</b>     | Children's and Families Missioner  |
| <b>Salary</b>        | £27,000 to £30,800 depending on experience   |
| <b>Hours</b>         | Full-time (including some evening and weekend work) but flexible to suit the right candidate, between 25 hours per week and full-time (35 hours per week). The main duties include working on Sunday mornings. |
| <b>Contract Term</b> | Initial three-year contract (fixed term), subject to six months successful probation   |
| <b>Reports to</b>    | Jon Randall, Vicar of Huntingdon   |
| <b>Employer</b>      | Parochial Church Council of the Parish of Huntingdon   |

### Summary

This post is funded through the diocesan Changing Market Towns Project - a project designed to see transformation in some of our market towns.

You will be expected to:

1. Work closely in partnership with the Vicar and with other paid and voluntary workers as part of a whole town team leading in mission, developing a strong understanding of the communities and context that we serve. Support and guidance will also be provided through the Diocesan Mission and Ministry Team
2. Be a 'Change Maker', working as part of the whole town team to transform the culture of the local church, continuing to enable the focus on mission, increased lay involvement and a willingness to step forward in courageous new ways
3. Encourage and lead the development of new worshipping communities relevant to Huntingdon, as part of the Diocese's blended economy of fresh expressions and inherited-mode church

4. Engage widely and confidently with the community, appropriately sharing faith and enabling others to join in mission and service
5. Participate in worship in an Anglican setting within the town, supporting and affirming mission through both inherited mode and pioneering forms of church and / or new worshipping communities
6. Contribute to a culture, through modelling and training, where mission in word and action become part of the life of the parish
7. Manage, support and recruit volunteers encouraging every member ministry, and helping engagement with training provided by the Diocese at all levels. Develop volunteers in their roles and vocational journeys, identifying and encouraging new leaders where appropriate
8. Help both enquirers and new believers on the 'Journey to Faith', developing discipleship opportunities and identifying 'next steps'
9. Develop and grow excellent partnerships and relationships with local schools and other community organisations, including the continuing nurture of existing relationships with various parties outside the church, including HCAP, a charity which promotes partnership working across Huntingdon C of E and other schools
10. Play an active role in local and diocesan shared mission, collaborating with diocesan officers and other co-workers
11. Engage with ongoing training and development
12. Work creatively to establish sustainable mission activity

The core skills of understanding fresh expressions of church, evangelism, culture change and training will also be required.

### **Job Location**

Huntingdon, with a flexible mixture of home-based, office and work at session venues.

### **Main Duties**

- Working with the clergy and others to realise the objectives of the parish;
- Continuing the implementation and ongoing development of the Parish's vision for work with children and their families;
- Taking a lead in bringing the Gospel of Jesus Christ to the children and families in the parish and developing teams to walk with them on this journey;
- Growing children and their families as disciples of Christ building on the Parenting for Faith and other initiatives;
- Demonstrating God's love by seeking to enhance the general well-being of children and their families within the parish;
- Continuing to develop our current provision with children and their families;

- Leading and developing new intergenerational worshipping communities that have at their heart a desire to see children, young people and their families grow in their relationship with Jesus;
- Strengthening and developing existing relationships with primary schools in the parish. This is likely to include leading Collective Worship, RE lessons and other ad hoc events;
- Coordinating children's ministry on Sunday mornings every Sunday except 1st Sundays;
- Leading and developing Footsteps, the weekly group for 0-4s and their parents / carers;
- Identifying opportunities to engage with children and their families throughout the year. In time this might include running after school clubs or holiday clubs;
- Leading parent support group(s) at local primary schools;
- Building on existing discipleship opportunities such as Mums' Connect Group and Oasis;
- Working with other members of the ministry team to deliver All Age Services;
- Working with the Vicar and others to prepare children for baptism, access to communion and confirmation;
- Leading / participating in the provision of Starting Rite courses or similar;
- Working with the Parish Safeguarding Officer ensuring that all Safeguarding requirements are complied with for Children's and Families ministry;
- Keeping appropriate registration and attendance records for the various children's and families groups;
- Maintaining risk assessments and similar for the various children's and families groups;
- Attending monthly team meetings.

### **Person Specification**

It is expected that the post holder will become a wholehearted member of the Church of England in Huntingdon and there is an occupational requirement for the person to be a practising Christian.

Continuing professional development will be offered as part of a learning community, including occasional residential courses with others working in similar roles across the Diocese. Regular supervision will be provided.

The successful applicant must have experience of working with children and families within a Christian environment. Experience of working in schools and the local community is also desirable. You will be able to work flexibly and comfortably with both professional and volunteer colleagues. You will be sympathetic to the aims, objectives and ethos of the Church of England and will be enthusiastic about the mission to grow the work of the church in the town and beyond.

You will have good communication skills, be keen to learn and have a friendly and helpful approach to both colleagues and strangers. Training will be offered, and there will be support available.

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| <b>Skills</b>     | <ul style="list-style-type: none"> <li>• Good interpersonal skills and the ability to work effectively with a range of stakeholders, including volunteers;</li> <li>• Sound written and oral communication skills, and the ability to communicate effectively with different audiences both 1:1 and with larger groups or congregations;</li> <li>• Familiar with MS Office and well versed in the wide range of contemporary digital communication tools;</li> <li>• A proven ability to minister to children and their families;</li> <li>• A proven ability to create, lead and develop fresh expressions of church for children and their families;</li> <li>• An ability to balance teamwork with entrepreneurial imagination;</li> <li>• A comprehensive knowledge of Safeguarding requirements and the ability to handle confidential and sensitive information.</li> </ul>  |
| <b>Experience</b> | <ul style="list-style-type: none"> <li>• Proven experience of thinking strategically and creatively;</li> <li>• Proven experience of implementing a vision and programme for children’s ministry;</li> <li>• Growing disciples of Jesus Christ among the children and their families in creative and imaginative ways;</li> <li>• Identifying and developing fresh opportunities to ‘leverage off’ toddler groups, parent / carer support groups etc. and to link people with either Sunday church or a new worshipping community;</li> <li>• Leading collective worship and other engagement with primary schools;</li> <li>• Leading and contributing to the delivery of monthly All Age or Intergenerational Services;</li> <li>• Experience of identifying creative opportunities for continued engagement with children and their families throughout the year. For example, after school groups and holiday clubs;</li> <li>• Enthusing a church community in the importance of developing ministry to children and their families and contributing to implementing a change of culture as appropriate;</li> <li>• Experience of successfully running, motivating and inspiring teams of volunteers.</li> </ul> |

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| <b>Competencies</b>                     | <ul style="list-style-type: none"> <li>• An ability to relate well to and communicate with both children, their families and other stakeholders;</li> <li>• Highly organised and self-motivated, with effective time-management strategies;</li> <li>• Ability to embrace change and support its implementation across an organisation;</li> <li>• Ability to prioritise tasks and work to tight timescales;</li> <li>• Qualification and / or training in theology, mission and evangelism;</li> <li>• Personal effectiveness with the ability to inspire and motivate others.</li> </ul>   |
| <b>Aptitudes and personal qualities</b> | <ul style="list-style-type: none"> <li>• A demonstrable love of Christ;</li> <li>• A desire to serve the mission of the Church in the Diocese of Ely and enthusiastic about enabling spiritual / numerical growth;</li> <li>• An ability to implement and develop the parish’s vision for ministry with children and their families;</li> <li>• An ability to work both independently and as part of a team;</li> <li>• An ability to self-reflect, and a commitment to personal growth and professional development;</li> <li>• Confidence in communicating Christian faith to a range of people of different ages and backgrounds. Able to talk about Jesus Christ and the good news of the Kingdom of God in a way that is exciting, accessible, attractive, and sensitive to the situation, within and beyond the Church;</li> <li>• A self-motivated, organised self-starter, who can handle a diverse workload, discern priorities, and meet deadlines.</li> </ul> |
| <b>Circumstances</b>                    | <ul style="list-style-type: none"> <li>• Some evening and weekend work particularly Sundays, with due consideration for an effective work-life balance;</li> <li>• Occasional travel within the Diocese required;</li> <li>• Driving licence and own transport desirable, or access to public transport.</li> </ul>  |

## **Application Process**

Please complete the application form in full. A Curriculum Vitae (CV) will not be accepted as a substitute.

Completed applications should be returned by email to [markettowns@elydiocese.org](mailto:markettowns@elydiocese.org), and by the closing date published on the Diocese of Ely website.

Please use the application form to demonstrate - with relevant examples - how your skills and experience meet the requirements of the role for which you are applying. The further particulars and role description set out the qualities and experience being sought, and the selection panel will use this as the basis for deciding whether to invite an applicant for interview.